



**PTA Annual General Meeting
Tuesday 16th October
3.30pm**

Dear Parents/Carers,

We would like to invite you to join us for the PTA AGM in order to find out more about the fantastic work they do and help us plan ahead.

The purpose of the meeting will be to:

- Review PTA achievements up to 2018
- Receive the accounts up to 2018
- Elect the management Committee

Roles available: Chairperson, vice chairperson, secretary, treasurer. Nominations and voting will take place at the meeting.

We also wish to plan ahead for lots of exciting developments for the coming year and the longer term future. We are so grateful for the support at our summer term meeting and recent events – we look forward to a big turn out to hear more new ideas.

Do not worry if you are not able to attend all events, help is needed in many forms. We often need bakers/makers/shoppers as well as support at the actual events. Often people can only give an hour but this is fine as we can work a rota system.

We look forward to seeing you – coffee and refreshments on offer and some support to look after the children is available.

If you are unable to attend the meeting but would like to be involved at all then please sign up at the office.

Many thanks for your continued support,

Mrs J Bartle

Head Teacher
Coxhoe Primary School